



CITY COUNCIL

AGENDA REQUEST

AGENDA OF:	10-05-10	AGENDA REQUEST NO:	V-E
INITIATED BY:	KIMBERLY TERRELL, PARKS DEVELOPMENT MANAGER	RESPONSIBLE DEPARTMENT:	PARKS & RECREATION DEPARTMENT
PRESENTED BY:	KIMBERLY TERRELL, PARKS DEVELOPMENT MANAGER	DEPARTMENT HEAD:	JIM BROWNE, DIRECTOR OF PARKS & RECREATION JB
		ADDITIONAL DEPARTMENT HEAD (S):	N/A
SUBJECT / PROCEEDING:	RIGHTS-OF-WAY MOWING RENEW MOWING CONTRACT WITH BIO LANDSCAPE AND MAINTENANCE		
EXHIBITS:	RENEWAL LETTER		
CLEARANCES		APPROVAL	
LEGAL:	N/A	EXECUTIVE DIRECTOR:	N/A
PURCHASING:	TODD REED, PURCHASING MANAGER (P)	ASST. CITY MANAGER:	KAREN DALY kd
BUDGET:	BRYAN GUINN, BG BUDGET MANAGER	CITY MANAGER:	ALLEN BOGARD Allen Bogard
BUDGET			
EXPENDITURE REQUIRED: \$		388,105	
CURRENT BUDGET: \$		388,105	
ADDITIONAL FUNDING: \$		N/A	
RECOMMENDED ACTION			
Authorize contract renewal with Bio Landscape and Maintenance under the same terms and conditions as provided for in the original terms.			

EXECUTIVE SUMMARY

In accordance with the Urban Beautification Policy, the City mows unimproved rights-of-way (ROW) and ditches at varying frequencies to ensure compliance with the City's high weed ordinance.

The original term of the contract was for FY09 with an option to extend two additional one-year terms. Bio Landscape and Maintenance had the lowest unit cost at the time and they have agreed to honor the same unit costs during the extension of this contract for an additional year as provided under the original term and conditions. Research has determined that the costs are still competitive and it is in the City's best interest to extend the contract. Funding for the program is part of the FY11 budget and will be available in the Parks & Recreation operations budget in the amount of \$388,105.

The term of this extension is for one year beginning October 1, 2010 through September 30, 2011.

The Parks & Recreation Department recommends the City Council extend the FY11 ROW mowing contract to Bio Landscape and Maintenance, Inc. in the amount not to exceed \$388,105.

EXHIBITS



City Of Sugarland
Attn: Darren Bullock
Contract Inspector

Re: Right-of-Way Mowing and Litter Control Contract Renewal. October 1st 2010 thru Sept 30th, 2011.

Dear Mr. Bullock,

This letter is to serve as formal notice that Bio Landscape and Maintenance, Inc. does agree to extend the contract, upon the same terms and conditions, for an additional one year period for services related to the above referenced contract as outlined in the bid proposal dated September 8th, 2008.

Sincerely,

A handwritten signature in dark ink, appearing to read "John R. Taylor".

Mr. Robert Taylor
President
Bio Landscape and Maintenance